



VACATING CHECKLIST

To assist you with vacating your property, we've created the following checklist as a guide.

As per the lease agreement, the property must be returned in the same condition it was received at the commencement of your tenancy (allowing for fairwear and tear). Having the property professionally cleaned will assist in a speedy return of your bond.

We recommend the following experts to help you with vacating:

Cleaning

Pro Clean Melbourne - 0400 142 124 / info@procleanmelbourne.com.au

SPC Services - 1300 88 18 78 / info@spcservices.com.au

Fenix Property Solutions - 0420 716 795 / sales@fenixpropertysolutions.com.au

Handyman / General Works

AusProperty Maintenance -

service@auspropertymaintenance.com.au / 1300 73 16 10

Other Services

Taxibox Mobile Self Storage - 1800 876 087

Salvation Army (Clothes/Furniture Donations) - 13 72 58

Please ensure the following is completed upon vacating the property:

- Rent is paid to the vacate date
- All of your furniture and belongings have been removed from the property
- All keys, fobs and remotes are returned
- If you have a black or white NBN box, it is left inside the property
- All mail has been redirected to your new address
- You remove everything from the storage cage



Please pay special attention to the following areas:

Kitchen:

- ☐ All bench tops, cupboards, doors and shelves to be cleaned.
- ☐ Oven, grill and hotplates to be clean and free of grease, built up grime/ stains.
- ☐ All oven racks and grill trays to be clean and to remain at the property.
- ☐ Sink, drainage hole and base of taps to be scrubbed clean. Plugs to remain at the property.

Bathroom & Laundry:

- ☐ Shower screen (curtain or glass) to be cleaned and free of streaks/soap scum.
- ☐ Shower/bath to be free of grime, soap dishes and drainage holes to be clean. Plugs to remain at the property.
- ☐ Mirrors, vanity and toilet to be cleaned.
- ☐ All tiled surfaces to be lint and dirt free.
- ☐ All mildew to be cleaned off with bleach or similar product.
- ☐ Exhaust fans cleared of dust.

Generally throughout property:

- ☐ Windows to be cleaned inside and out.
- ☐ Walls, light fittings, skirting boards, doorframes and windowsills to be cleaned. Cob webs to be removed from walls & ceiling.
- ☐ Inside cupboards and drawers to be cleaned.
- ☐ Bath & shower screens etc. to be cleaned & free of soap scum etc.
- ☐ Carpets to be free of stains and damage and professionally steam cleaned.
- ☐ Tiled/other floor coverings to be clean and free of grime, lint and stains.
- ☐ All garbage to be removed and bins left empty and clean
- ☐ Lawns mowed, edges trimmed and gardens fully weeded. All compost/lawn clipping heaps to be removed.
- ☐ Exterior of house, screen doors & fly screens to be hosed free of dirt and cobwebs.
- ☐ Garbage and driveway to be free of oil stains.
- ☐ All belongings to be removed from garage, storage cage and under house
- ☐ Repair holes in screen doors and window screens
- ☐ Replace broken chains on blinds
- ☐ Repair any items that you know need your attention prior to our inspection
- ☐ Inspect all cupboards and rooms prior to vacating premises to ensure that all of your belongings have been removed.



This list is a general overview and some items may not apply to your specific property. If you ensure the property is cleaned from top to bottom you will not need to make a return visit and your bond will be refunded promptly.

PLEASE NOTE:

- No bond inspections will be carried out on weekends or Public Holidays
- No responsibility will be taken to any mail or packages delivered to your old address - please contact Australia Post to have your mail redirected.

We hope you've enjoyed your home and look forward to helping you find your new home in the future.

The Besser+Co Team