

# Caine Real Estate Vacate Notice Form – Breaking Lease

Date: ...../...../.....

Caine Real Estate  
Attn: Property Management Department  
370 Albert Street  
**EAST MELBOURNE VIC 3002**

## **VACATE NOTICE – BREAKING LEASE**

Dear Property Manager,

Property address: .....

Please be advised that we/I hereby give written notice of our/my intention to vacate the above mentioned property.

Proposed Vacate Date: .....

We/I acknowledge that the property shall be left in a clean and tidy state, free of all personal property when we/I return the keys.

We/I acknowledge that we/I are liable to pay rent up to and including the day an approved replacement tenant is secured and moves in taking over the balance of the lease period.

We/I acknowledge that we/I are liable to pay rent up to and including the day all provided keys are returned to Caine Real Estate.

Proposed Key Return Date: .....

We/I request that you contact me within the next 24hrs (excluding weekends) to discuss and arrange the promotion to and access arrangements for suitable replacement tenants, such costs for which we/I acknowledge will be at our/my expense.

Should you have any queries regarding this notice, you may contact us/we via the following details;

Mobile: ..... After Hours: ( ).....

Email: ..... Business Hours: ( ).....

Full Name: ..... Full Name: .....

Signature: ..... Signature: .....

Caine Real Estate Pty Ltd  
Licensed Estate Agent  
ABN 79 075 214 274

Director & Licensed Agent  
Paul Caine CEA REIV

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